



Prugrãman i Pinilan i Famagu'on Guåhan

Village Community Care Programs

The Department of Public Health and Social Services (DPHSS) and the Guam Economic Development Authority (GEDA) have established the Prugrãman Pinilan Community Care Programs to support child care programs in the local community and are encouraging eligible applicants to apply.

Village Community Care Programs

Fact Sheet

I PROGRAM INFORMATION

Since the April 2022 launch of *Prugrãman Pinilian*, we have been able to provide stability and support for the childcare care industry by providing more Guam families with financial support for childcare as well as assist child care facilities and funding programs through employers, non-profit organizations, after school care programs, community care, relative care, and apprenticeship programs.

We recognize that our village mayors also have an important role in providing essential childcare services and programs for childcare before and after school, during holidays and summer. This program will provide funds that will allow our village Mayors to upgrade and/or repair existing facilities used by the children of the village as well as allow them to provide additional playground areas, purchase supplies to maintain the upkeep of these facilities as well as assist with care for our working families.

ELIGIBILITY

- A member of the The Mayors' Council of Guam (MCOG), established through the enactment of Public Law 14-27, signed into law on May 26, 1977. The Council is comprised of the nineteen (19) Mayors and the seven (7) Vice Mayors.
- Meet compliance with applicable health and safety requirements at the time of application i.e. sanitation permits, CPR and First Aid Training, etc.
- Are engaged, or propose to engage, in village programs that assist with the child care of school-age children, ages 5 through 13, before and after school and during summer months.

INELIGIBILITY

The following entities shall not be eligible to receive assistance under this program:

- Afterschool programs at public or private schools;
- At home child care providers; and
- Privately owned and operated child care centers





CONDITIONS & REQUIREMENTS

- Funds must be used no later than **September 30, 2023**.
- Review of proposals and use of program funds must be approved by DPHSS & GEDA. Allowable uses of grant funds include the following:
 - a. **Personnel Costs** - Wages and benefits for child care program personnel, including increases in compensation for any staff supporting the program; health, dental, and vision insurance; scholarships; paid sick or family leave; and retirement contributions.
 - b. **Rent, Utilities, Facilities maintenance, and Insurance** - Rent (including rent under a lease agreement) or payment on any mortgage obligation, utilities, facility maintenance or improvements, or insurance. It also may include late fees or charges related to late payment(s). Allowable facility maintenance and improvements may include, but are not limited to, building or upgrading outdoor play area, renovating bathroom(s), installing railings or ramps to make the facility more accessible, and removing non-load bearing walls to create additional space for social distancing.
 - c. **Personal Protective Equipment, Cleaning, and other Health and Safety Practices** - Personal protective equipment (PPE), cleaning and sanitization supplies and services, or training and professional development related to health and safety practices.
 - d. **Equipment and Supplies** - This category includes purchases of or updates to equipment and supplies to respond to the COVID-19 public health emergency. So long as the equipment and supplies are in response to the COVID-19 public health emergency, they may include indoor and outdoor equipment and supplies that facilitate practices consistent with safety protocols and developmentally appropriate practice, as well as items needed to respond to new challenges, such as software and upgrades. This also includes technological upgrades that programs can use to collect data and report to lead agencies.
 - e. **Goods and Services** - This category includes any material good or service necessary for the operation of a child care program. Examples of goods that might be necessary to maintain or resume child care services include food and equipment and materials to facilitate play, learning, eating, diapering and toileting, or safe sleep. Examples of services that are allowable include business automation training and support services, shared services, child care management services, food services, and transportation.
 - f. **Mental Health Services** - Infant and early childhood mental health consultation (IECMHC), an evidence-based, prevention-based strategy that teams mental health professionals with people who work with young children and their families to improve their social, emotional, and behavioral health and development in the settings where children learn and grow, is one example of an allowable mental health support.
- Villages must agree not to:
 - Use the funds for items that have already been paid for by federal or local public funds; or
 - Use funds for construction or major renovations; or
 - Use funds for past expenses.

II APPLICATION PROCESS

1. Download the grant application form found on the GEDA website at www.investguam.com OR pick up an application form at the GEDA office located on the 5th floor of the ITC building between 8:00 a.m. – 5:00 p.m. Monday through Friday.
2. Submit the completed application form and all required documents via email to ccpg@investguam.com. However, if documents must be hand delivered, we ask that you bring a copy to be stamped by our receptionist. We will not be able to make copies.
3. GEDA conducts review of application submitted and assigns a unique application number.
4. If application is complete and deemed eligible, a notice of grant award will be issued and sent to the applicant advising of the amount to be awarded.
5. If certain programs are deemed ineligible, a notice of ineligibility will be issued and sent to the applicant advising the reason of ineligibility.
6. Regular payment requests will be sent to the Department of Administration for payment of grant awards. Grant award will be disbursed via Electronic Funds Transfer.

REQUIRED DOCUMENTATION

- For existing programs, a copy of the business license issued by the Department of Revenue and Taxation or the Department of Public Health and Social Services (DPHSS) Child Care and Development Fund (CCDF) Certification.
 - For new programs, a copy of CCDF Application submitted to DPHSS
- Organizational documents to include any of the following:
 - Tax-exempt certificate
 - Articles of Incorporation
 - By Laws
 - Form 990 for 2021
- Municipal Council resolution approving program and application
- Government of Guam Account information for fund transfer

AWARD AMOUNT

- Maximum grant award shall not exceed \$600,000.00 per Village Mayor
- Applicant will be required to maintain records of all fund expenditures, to include paid receipts, for a period of seven (7) years after grant award.
- All grant recipients will be subject to audit on a case by case basis.
- All funds must be expended by **September 30, 2023**.

APPLICATION PERIOD (one application per village)

- Applications will be accepted via email to ccpg@investguam.com beginning **October 6, 2022**.
- Questions can be emailed to Pinki Lujan at GEDA: pinki.lujan@investguam.com or at **671-647-4332 ext. 160**
- Deadline is **5:00 PM on December 30, 2022** and is subject to the availability of funds.
- GEDA reserves the right to include additional conditions and requirements.
- Applications that are hand delivered to the drop box available at the GEDA office will not be reviewed until the next business day. Email submissions are highly encouraged.



SCAN ME